



Instructions for CPA License

To obtain a NEW or RENEWAL of an active or inactive CPA License in the State of Indiana

Quick Steps

DOWNLOAD FORM(S) NOW

- i. [State Form 49209](#)
- ii. [State Form 53888](#)
- iii. [Instructions and Code References](#)

1. Forms:

- ✓ **Accountancy Application Part 1 & Part 2** - State Form 49209 - 2 pages
 - *Important Notice: Be sure to fill out ALL questions. If the question does not pertain to your situation, enter "N/A" or "none" to assure your Certificate Application is quickly processed.*
- ✓ **Notarized CPA Verification of Experience** – State Form 53888 – 1 page

2. Fee:

No fee required during submission of Application.

- A fee will be required upon acceptance of Application and you will be notified.
- See [Fee Structure](#) to learn about our fees.

3. Mail:

Mail Completed Forms to:

Indiana Professional Licensing Agency

Attn: Indiana Board of Accountancy
402 West Washington Street, Room W072
Indianapolis, Indiana 46204-2700

Additional Notes:

The following will be forwarded to our office by the CPA Examination Services. Exam Files will contain:

- ✓ **Certified Original College/University Transcript**
- ✓ **CPA Examination Grades**

Detail and Code References:

[Code References](#)

Access to Certificate:

OfficialFrames.com
Or Call Toll-Free: 887-259-2584

License Card

Note: As of 2009 Permits and Certificates are no longer sent to recipients. They are available online and one (1) Permit can be downloaded free of charge.

Additional Permits can be ordered for a small fee.

License Cycle:

3 Years